

APPLICATION FOR TENURE / PROMOTION

Name of Candidate: _____

Department: _____

Years at John Carroll (incl. current year): _____

Years in Tenure-Track Position (incl. current year): _____

Current Rank: _____ **Years at Rank (incl. current year):** _____

Action(s) Requested: _____ **Tenure**
 _____ **Promotion to** _____

Tenure Dossier Submission *(Note: Applicants must submit dossiers to department tenure and promotion committees by September 1 in the case of a fall decision, February 1 for a spring decision. Dept. tenure and promotion committees must forward dossiers, along with their recommendation and report, to the appropriate dean AND to the University Tenure & Promotion Committee by October 1 in the fall, March 1 in the spring. If any of these dates falls during a weekend, the deadline becomes the next weekday.)*

To Department: _____
 (Date) (Signature of Dept. Tenure & Promotion Committee Chair)

To Dean's Office: _____
 (Date) (Signature of Dean)

To UTPC: _____
 (Date) (Signature of Chair, University Tenure & Promotion Committee)

ACTION TAKEN	RECOMMENDED	NOT RECOMMENDED	SIGNATURE	DATE
DEPARTMENT TENURE COMMITTEE				

DEPARTMENT
PROMOTION COMMITTEE